

The college functions with the help of various committees.

S.No .	Name of the Committee	Functions	Name of Members
1	Admission Committee	The committee maintains admission record for the new session, verifies and checks the documents of the newly admitted students, allots them sections and address their initial queries and publication of prospectus	Dr. Balwinder Kaur Dr. H .k Dolly Dr. Rakhi Ms .Amandeep Kaur
2	Library Committee	Selects and purchase books and journals, e-learning resources for the college library. Meetings are conducted regularly to improve and enrich the library resources.	Dr. Khushwant Kaur Ms. Parkash Kaur
3	General Purchase Committee	Purchase items pertaining to infrastructure, ICT, essential items of the college and plans the estimated expenditure to be incurred on various curricular and co-curricular activities	Dr. Khushwant Kaur Ms. Reeta Arora Ms .Amandeep Kaur
4	Cultural Committee	Prepares students for Youth Festival, Inter and Intra College, Inter University Cultural activities	Ms. Gurpreet Kaur Ms.Amandeep Kaur
5	Teaching Practice– Incharge	Maintains liaison with school, prepares schedules for teaching practice, allocation of schools	Dr. Khushwant Kaur Dr. Gurjit Kaur
6	House Examination Incharge	Sees to the arrangement of examinations	Dr. Rakhi Ms .Amandeep Kaur
7	N.S.S. Programme Officers	Engage students in community activities	Dr. Gurjit Kaur Ms. Reeta Arora
8	B.Ed.Internal Assessment Incharge	Prepares Internal Assessment records	Dr. H .k Dolly
9	M.Ed.Internal Assessment (Incharge Prepares Internal Assessment records)	Prepares Internal Assessment records	Dr. Balwinder Kaur

10	Staff Meetings / P.U. News	Reporting and recording activity and academic programme	Dr. Balwinder Kaur
11	Discipline Committee	Maintain discipline in the college during academic and cultural activities	Ms. Gurpreet Kaur Ms .Amandeep Kaur
12	Women Grievances Committee	Discuss the problems and grievances of women students and staff	Dr. Balwinder Kaur Dr. H .k Dolly Ms. Gurpreet Kaur
13	Media/Press	Reporting the news of the college activities to the newspapers	Dr. Tripta Parmar
14	Student Bus Welfare	Holds responsibilities related to Bus Pass for students & Scholarship for SC/OBC & Minorities	S. Gurwinder Singh S.GurwinderSingh(Barnala) Ms. Reeta Arora Ms .Amandeep Kaur
15	Divinity Committee	Inculcates moral and spiritual values along with the competitive spirit among students	Dr. H .k Dolly Dr. Khushwant Kaur
16	Sports Committee	Encourages and help in training and coaching students for sports activities, Annual Athletic Meet, PU sports committees	Dr. Balwinder Kaur
17	Morning Assembly	Helps in harmonious development of students. On every Wednesday this committee organizes morning assembly in the Assembly hall of the college where students recite prayers, discuss current news, thoughts and talks on various societal and current issues and publication of Morning Assembly Booklet (Mentor wise)	Ms. Gurpreet Kaur Ms .Amandeep Kaur
18	Time Table Incharge	For smooth conduct of academic calendar	Dr. Khushwant Kaur Dr. Rakhi

19	Transportation	For ensuring convenience in daily communication of staff and students	S. Gurwinder Singh
20	Prize/Awards Committee	For recognizing outstanding performance and motivating the students	Ms. Parkash Kaur
21	Placement Cell	Maintain the records related to the placement of the students in the various fields and also intimate students regarding job opportunities in various institutions.	Dr. Khushwant Kaur Dr. Gurjit Kaur
22	Career & Counseling Cell	The cell organizes career talks and placement services for the outgoing pupil teachers and provides vocational and occupational guidance to the students.	Dr. Khushwant Kaur Dr. Gurjit Kaur
23	Student Aid Fund/ Amalgamated Fund Committee	It involves in deciding the utilization of resources according to the felt needs of students	S. Gurwinder Singh
24	Refreshment Committee (during function)	Sees to the preparation and serving of refreshment during all college function and get together	Dr. Rakhi Ms. Gurpreet Kaur Ms .Amandeep Kaur
25	College Magazine	Collects various pieces of creative writings from the students in different subjects and publish them in the college magazine.	*Chief Editor. Dr. H .k Dolly *Hindi Section (Editor) Ms. Reeta Arora *Punjabi Section (Editor) Ms.Gurpreet Kaur *English Section (Editor) Ms. Harpinder Kaur
26	Research Committee research	Focus on research related activities	Dr. Khushwant Kaur Dr. Gurjit Kaur Dr. Rakhi
27	IQAC Committee	To integrate data and information regarding administrative and academic aspects of the institution for college automation	Dr. Balwinder Kaur Dr. H .k Dolly Dr. Khushwant Kaur Dr. Rakhi Dr. Gurjit Kaur
28	Bursar	To monitor the college accounts and funds	Dr.Rakhi

