



Sant Darbara Singh College of Education for Women, Lapon (Moga)

Lapon (Distt. Moga) Pin - 142037
Affiliated to Panjab University, Chandigarh

Date :08/07/2021

Notice for the Meeting of IQAC MEETING I

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 13th July 2021 in the Principal Office at 10.00 am.

IQAC Members

Sr. No.	Name of IQAC Members	Designation	Signature
1	Dr. Tripta Parmar (Principal)	Chairperson	
2	S. Bhagirath Singh Gill (Management Representative)	Member from Management	
3	Dr. Balwinder Kaur (Associate Professor)	Member	
4	Dr. H.K. Dolly (Assistant Professor)	Member	
5	Ms. Gurswaran Kaur	Nominee from Local Society	
6	Bibi Karamjit Kaur	Alumni	
7	S. Gurwinder Singh (Non-teaching Representative)	Administrative Officer	
8	Dr. Balwinder Kaur (Associate Professor)	Coordinator	
9	Dr. Gurjit Kaur(Assistant Professor)	Coordinator	



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The agenda of this meeting is as follows:

- ❖ Preparation of AQAR for the academic session 2021 - 22
- ❖ Enrolment of Students
- ❖ Curriculum Planning
- ❖ Talent Hunt Programme
- ❖ Organizes National/International Level Webinars/FDPs
- ❖ Internship Programme for B.Ed. SEM III

Plan of Action

The meeting was attended by the Principal Dr. Tripta Parmar ,S. Bhagirath Singh Gill, Management Representative, Bibi Karamjit Kaur, Alumni and faculty members on to discuss the following agenda:

Agenda	Action Taken
Preparation of AQAR for the academic session 2021 - 22	IQAC members opined to take the necessary steps for the preparation of AQAR of academic session 2021-22 and ensure timely submission of the same to the portal before December 31, 2022.
Enrolment of Students	The main concern was how we can increase enrolment in institution. For this purpose, revisit of faculty members to nearby schools was scheduled and collected phone numbers from nearby schools.
Curriculum Planning	College has formed Curriculum Planning and Enrichment Committee which will monitor the Course Learning Outcomes (CLOs) and Program Learning Outcomes (PLOs) of D.El.Ed., B.Ed. and M.Ed. students and work towards Planning and Enrichment of Curriculum.
Organizes & celebrate National/International Level Days/Webinars/FDPs	<ul style="list-style-type: none">• Power Point Presentation Competition on World Population Day On July 16, 2021• Webinar conducted on International Justice Day On July 17, 2021• Documentary Making Competition on Vijay Diwas On July 26, 2021• Webinar on Independence Day (Spirit of Freedom-Glory of India) On August 14, 2021• Online Quiz on National Sports Day On August 29, 2021• Teacher's Day celebrated On September 05, 2021• Path Sri Japji Sahib to celebrate Guru Granth Sahib Parkash Purav On September 07, 2021• Online Quiz conducted on Hindi Diwas On September 14, 2021• Online Poster Making Competition to celebrate International



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	<p>Democracy Day on September 15, 2021</p> <ul style="list-style-type: none">• Webinar on (Food and Mood) to celebrate Poshan Maah (01-30 Sept. 2021) on September 18, 2021• Slogan Writing, Poster Making, Patriotic Song, Poem/Essay Writing & Tree Plantation to celebrate Birthday of Shaheed Bhagat Singh on September 28, 2021• Documentary & Power Point Presentation on World Heart Day on September 29, 2021• Online Translation Competition to celebrate International Translation Day on September 30, 2021
<p>❖ Internship Programme for B.Ed. SEM III</p>	<p>Skill in teaching orientation and classes continued uninterrupted from 11/08/2021 onwards. Demonstration lessons were delivered by subject teacher. Micro skills were practiced by students.</p>

The meeting ended with a formal vote of thanks by the principal.

IQAC Coordinator

Principal

Dr. Balwinder Kaur & Dr. Gurjit Kaur

Dr. Tripta Parmar
Principal



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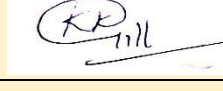



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Date:01/10/2021

Notice for the Meeting of IQAC MEETING II

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 6th October, 2021 in the Principal Office at 10.00 am.

IQAC Members

Sr. No.	Name of IQAC Members	Designation	Signature
1	Dr. Tripta Parmar (Principal)	Chairperson	
2	S. Bhagirath Singh Gill (Management Representative)	Member from Management	
3	Dr. Balwinder Kaur (Associate Professor)	Member	
4	Dr. H.K. Dolly (Assistant Professor)	Member	
5	Ms. Gurswaran Kaur	Nominee from Local Society	
6	Bibi Karamjit Kaur	Alumni	
7	S. Gurwinder Singh (Non-teaching Representative)	Administrative Officer	
8	Dr. Balwinder Kaur (Associate Professor)	Coordinator	
9	Ms. Gurjit Kaur (Assistant Professor)	Coordinator	



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The agenda of this meeting is as follows:

- ❖ Organizes Workshops and Webinars/FDPs
- ❖ Formation of Different Committees
- ❖ Strengthening Research Resource Centre
- ❖ NSS Camp

Plan of Action

The meeting was attended by the Principal Dr. Tripta Parmar, S. Bhagirath Singh Gill, Management Representative, Bibi Karamjit Kaur, Aumni ,Ms. Gurswaran Kaur, Nominee from Local Society, faculty members on to discuss the following agenda:

Agenda	Action Taken
Organizes and Celebrate National/International Level Days/Webinars/FDPs	<ul style="list-style-type: none">• National Webinar on Birthday of Mahatma Gandhi on October 02, 2021• International Teachers Day celebrated on October 05, 2021• Extension Lecture on National Air Force Day on October 09, 2021• Webinar on International Student Day on October 13, 2021• Calligraphy Competition on Guru Ram Das Parkash Purav• Divinity Society on October 22, 2021• Barsi Samagam on Barsi Swami Sant Darbara Singh Ji on October 23, 2021• Inter-college Competition on International UNO Day on October 24, 2021• Extension Lecture on Constitution Day November 26, 2021• Bhog Shri Sehaj Path on Guru Nanak Dev Jyanti on November 30, 2021• Online Activity and Model Making Competition on National Mathematics Day on December 22, 2021• Lectures on Safar-e-Shahaadt on December 24, 2021• Participation in National Youth Festival on National Youth Day on January 12, 2022• Online Quiz on Birth Anniversary of Neta Ji Subhash chandra Bose



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	<p>on January 21-23, 2022</p> <ul style="list-style-type: none">• Selfie with Daughter, Poem Recitation & Declamation• On National Girl Child Day on January 24, 2022• Online Quiz & Poster Making Competition on National Voters Day on January 25, 2022• Extension Lecture on Republic Day on January 26, 2022• Online Essay Writing Competition on Birth Anniversary Lala Lajpat Rai on January 26, 2022
Talent Hunt Programme	Talent Hunt was organised in 1 st March, 2022 for new students to aware them programme outcomes and course outcomes and also to find out their interests and hidden talents.
Formation of Different Committees	The heads of all committees were asked to maintain the proper documentation of each event/activity work being carried out with proper seal and signatures of the principal along with Geo-tagged photographs, wherever required. They were also informed that minutes of meetings of every committee should be maintained with seal and signatures of the principal. The required information is to be uploaded on the website of the college periodically.
Strengthening Research Resource Centre	All faculty members were informed to submit their published research papers to the research resource centre. Faculty members were also requested to submit a copy of certificate of paper presentation, workshop or Faculty Development programme attended to the Research resource Centre of the college.
NSS Camp	NSS Camp was organised from December 20, 2021 to December 26, 2021 on Health, Hygiene, Community and Climate During Pandemic Crisis. During this seven-day camp NSS Volunteers participated diligently in various activities like Physical & Mental Health, Swachh Bharat, Yoga for Well ness, Niskian Jinda vade sake, Aatam Nirbhar Bharat, Local to Vocal & Waste Management. Total 110 NSS volunteers joined this camp.

The meeting ended with a formal vote of thanks by the Principal

IQAC Coordinator

Principal

Dr. Balwinder Kaur & Dr. Gurjit Kaur

Dr. Tripta Parmar
Principal



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Date:04 /02/2022

Notice for the Meeting of IQAC MEETING III

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 8th February, 2022 in the Principal Office at 10.00 am.

IQAC Members

Sr. No.	Name of IQAC Members	Designation	Signature
1	Dr. Tripta Parmar (Principal)	Chairperson	
2	S. Bhagirath Singh Gill (Management Representative)	Member from Management	
3	Dr. Balwinder Kaur (Associate Professor)	Member	
4	Dr. H.K. Dolly (Assistant Professor)	Member	
5	Ms. Gurswaran Kaur	Nominee from Local Society	
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The agenda of this meeting is as follows:

- ❖ Formation of Teams Criterion wise for SSR Preparation
- ❖ Organizes National/International Level Webinars/FDPs
- ❖ Internship programme Workshop
- ❖ Value added Courses

Plan of Action

The meeting was attended by the Principal Dr. Tripta Parmar, Bibi Karamjit Kaur, Alumni ,Ms. Gurswaran Kaur, Nominee from Local Society, faculty members on to discuss the following agenda:

Agenda	Action Taken
Formation of Teams Criterion wise for SSR Preparation	Dr Tripta Parmar advised IQAC in charges Dr. Khushwant Kaur & Ms. Gurjit Kaur to form teams for different criteria of SSR preparation. Dr. Gurjit Kaur briefed the SSR and various Sub-committees constituted as per the revised NAAC guidelines for ensuring a culture of academic excellence and accountable functioning of the various criteria. IQAC will review functioning of all the sub-committees periodically.
Organizes National/International Leve Webinars/FDPs	<ul style="list-style-type: none">• Extension Lecture on D-worming Day on February 10, 2022• Webinar & Selfie with Caption Competition on International Day of Women and Girls in Science on February 11,2022• Poem Recitation competition on National Punjabi Maat hasha Day on February 21, 2022• Extension Lecture on International Women's Day on March 8, 2022• Webinar on World Theatre Day on March 27, 2022• Webinar on International Sports Day on April 06, 2022• Webinar on World Health Day on April 7, 2022• Bhog Shri Sehaj Path & Extension Lecture on Visakhi & Khalsa Sajna Diwas on April 13, 2022• Paper Reading on Dr. Ambedkar Jyanti on April 13, 2022• Extension Lecture on Drug Abuse Day on April 18, 2022• Online Quiz on World Heritage Day on April 19, 2022• Path Shri Japji Sahib on Guru Teg Bahadur Birth Anniversary on April 21, 2022• Poster Making competition on World Earth Day on April 22, 2022• Extension Lecture on Rabindra Nath Tagore Jyanti on May 6, 2022• Paper Presentation on World Athletics Day on May 07, 2022• Card Making Competition & Exhibition on Mothers' Day on May 08, 2022



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	<ul style="list-style-type: none">• Paper Reading on Press Freedom Day on May 10, 2022• Webinar on National Technology Day on May 11, 2022• Declamation Contest on International Nursing Day on May 12, 2022• Awareness Activities on Thalesemia Awareness Week on May 08-May 14, 2022• Quiz & Poem Recitation on Buddha Purnima on May 16, 2022• Speech competition on Anti-Terrorism Day on May 21, 2022• Educational Tour on International Day for Biodiversity on May 21, 2022• Speech & Poster Making on No Tobacco Day on May 31, 2022• Extension Lecture on Guru Arjun Dev Martyrdom Day on June 02, 2022• 5 Kms Run by students and faculty on International Cycling Day on June 03, 2022• Tree Plantation Campaign on Environment Day on June 05, 2022• Documentary Presentation on Avtar Purav Sri Guru Hargobind Sahib Ji on June 15, 2022• Online Quiz on Baba Banda Singh Bahadur Shaheedi Diwas on June 25, 2022
Internship programme Workshop	21 days' workshop was organised to enhance teaching skills among B.Ed. SEM III students from 4 th October 2021-14 th October 2021 March.
MSME Courses	Skill enhancement courses were suggested by IQAC members. So, Dr. Tripta Parmar had applied for MSME courses which have been approved. Various mode of advertisements for admission process like printing of pamphlets, flexes, announcements in surrounding area was done.

The meeting ended with a formal vote of thanks by the Principal.

IQAC Coordinator

Dr. Balwinder Kaur & Dr. Gurjit Kaur

Principal

Dr. Tripta Parmar
Principal