



Sant Darbara Singh College of Education for Women, Lopon (Moga)

Lopon (Distt. Moga) Pin - 142037
Affiliated to Panjab University, Chandigarh

MEETING I

Date: 14.07.2023

Notice for the Meeting of IQAC

All the members of IQAC are requested to attend the meeting of IQAC scheduled on **14th August 2023** in the Principal Office at 10.00 a.m.

IQAC Members

Sr. No.	Name of IQAC Members	Designation	Signature
1.	Dr. Tripta Parmar (Principal)	Chairperson	
2.	S. Bhagirath Singh Gill (Management Representative)	Member from Management	
3.	Dr. Balwinder Kaur (Associate Professor)	Member	
4.	Dr. Gurjit Kaur (Assiatant Professor)	Member	
5.	Ms. Gurswarn Kaur	Nominee from Local Society	
6.	Bibi Karamjit Kaur	Alumni	
7.	S. Gurwinder Singh (Non-teaching Representative)	Administrative	
8.	Dr. H K Dolly (Assiatant Professor)	Coodrinator 1	
9.	Dr. Rakhi (Assiatant Professor)	Coodrinator 2	

The agenda of this meeting is as follows:

- Preparation of AQAR for the academic session 2023- 24
- Enrolment of Students
- Curriculum Planning
- Organization of National/International Level Days/Webinars/FDPs
- Internship Programme for B.Ed. Sem 3rd

Principal
S.D.S. College of Education for Women
LOPON (Moga)

Dr. Tripta Parmar (Principal)



Sant Darbara Singh College of Education for Women, Lapon (Moga)

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Plan of Action

The meeting was attended by the Principal Dr. Tripta Parmar, S. Bhagirath Singh Gill, Management Representative, Bibi Karamjit Kaur, Alumni and faculty members to discuss the following agenda:

Agenda	Action Taken
Preparation of AQAR for the academic session 2023-24	IQAC members opined to take the necessary steps for the preparation of AQAR of academic session 2023-24 and ensure timely submission of the same to the portal.
Enrolment of Students	The main concern was how we can increase enrolment in institution. For this purpose, revisit of faculty members to nearby Schools/Colleges planned. The Time table was scheduled and collected phone numbers from nearby schools.
Curriculum Planning	College has formed Curriculum Planning and Enrichment Committee which will monitor the Course Learning Outcomes (CLOs) and Program Learning Outcomes (PLOs) of D.El.Ed., B.Ed. and M.Ed. students and work towards Planning and Enrichment of Curriculum.
Organization & celebration of National/International Level Days/Webinars/FDPs	<ul style="list-style-type: none">• 26-08-23 Awareness Programme on Women Equality Day• 29-08-23 National Sports Day• 05-09-23 Teachers Day• 05-09-23 Punjab Khed Mela (Kheda Vatan Punjab Diya)• 09-09-23 World First Aid Day• 11-09-23 Student Induction Programme• 14-09-23 Hindi Diwas• 15-09-23 Health Awareness Camp• 15-09-23 International Day of Democracy• 16-09-23 Parkash Purav of Sri Guru Granth Sahib On 21-09-23



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	<p>International Day of Peace</p> <ul style="list-style-type: none">• 23-09-23 International Day of Sign Language• 26-09-23 World Environmental Health Day• 28-09-23 Educational Competition Dedicated to Shaheed Bhagat Singh Birth Anniversary• 30-09-23 to 02-10-23 Punjab Khed Mela Kheda Vatan Punjab Diya
Internship Programme for B.Ed. Sem 3rd	<p>Internship programme orientation was conducted on 14 July, 2023. Pre Internship Programme was started conducted from July 22- August 04, 2023 and Demonstration lessons were delivered by subject teacher. Micro skills were practiced by students. Internship Programme classes continued uninterrupted from August 07, 2023 onwards.</p>

The meeting ended with a formal vote of thanks by the principal.

IQAC Coordinators

Dr. H K Dolly

Dr. Rakhi

Dr. Tripta Parmar (Principal)



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MEETING II

Date: 03/10/2023

Notice for the Meeting of IQAC

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 03/10/2023 in the Principal Office at 10.00 a.m.

IQAC Members

Sr. No.	Name of IQAC Members	Designation	Signature
1.	Dr. Tripta Parmar (Principal)	Chairperson	
2.	S. Bhagirath Singh Gill (Management Representative)	Member from Management	
3.	Dr. Balwinder Kaur (Associate Professor)	Member	
4.	Dr. Gurjit Kaur (Assiatant Professor)	Member	
5.	Ms. Gurswarn Kaur	Nominee from Local Society	
6.	Bibi Karamjit Kaur	Alumni	
7.	S. Gurwinder Singh (Non-teaching Representative)	Administrative	
8.	Dr. H K Dolly (Assiatant Professor)	Coodrinator 1	
9.	Dr. Rakhi (Assiatant Professor)	Coodrinator 2	

The agenda of this meeting is as follows:

- Organization of National/International Level Days/Workshops/Webinars/FDPs
- Talent Hunt Programme and Formation of Different Committees
- Strengthening Research Resource Centre
- Participation in PU Zonal Youth and Heritage Festival-2023

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Dr. Tripta Parmar (Principal)



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Plan of Action

The meeting was attended by the Principal Dr. Tripta Parmar, S. Bhagirath Singh Gill, Management Representative, Bibi Karamjit Kaur, Aumni, Ms. Gurswaran Kaur, Nominee from Local Society, faculty members to discuss the following agenda:

Agenda	Action Taken
Organization and Celebration of National/International Level Days/Webinars/FDPs	<ul style="list-style-type: none">• 02-10-23 Celebrating of Swacchta Diwas• 06-10-23 Awareness Programme Regarding Dengue and Chikungunia• 19-11-23 to 25-11-23 Communal Harmony Week
Talent Hunt Programme	Welcome and Talent Hunt Program was planned to organise for new students on 04-10-23 to aware them programme outcomes and course outcomes and also to find out their interests and hidden talents.
Formation of Different Committees	The heads of all committees were asked to maintain the proper documentation of each event/activity work being carried out with proper seal and signatures of the principal along with Geo-tagged photographs, wherever required. The required information is to be uploaded on the website of the college periodically
Strengthening Research Resource Centre	All faculty members were informed to submit their published research papers to the research resource centre. New Book was published by the research cell. Faculty members were also requested to submit a copy of certificate of paper presentation, workshop or Faculty Development



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	programme attended to the Research resource Centre of the college.
Participation in of Youth Festival	Students enthusiastically participated in Youth and Heritage Festival which was organised on 18 October to 20 October organized by Malwa Central College of Education for Women, Ludhiana. Duties were assigned to all faculty members.

The meeting ended with a formal vote of thanks by the Principal.

IQAC Coordinators

Dr. H K Dolly

Dr. Rakhi

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Dr. Tripta Parmar Principal)



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MEETING III

Date: 01 December, 2023

Notice for the Meeting of IQAC

All the members of IQAC are requested to attend the meeting of IQAC scheduled on **01 December, 2023** in the Principal Office at 10.00 a.m.

IQAC Members

Sr. No.	Name of IQAC Members	Designation	Signature
1.	Dr. Tripta Parmar (Principal)	Chairperson	
2.	S. Bhagirath Singh Gill (Management Representative)	Member from Management	
3.	Dr. Balwinder Kaur (Associate Professor)	Member	
4.	Dr. Gurjit Kaur (Assiatant Professor)	Member	
5.	Ms. Gurswarn Kaur	Nominee from Local Society	
6.	Bibi Karamjit Kaur	Alumni	
7.	S. Gurwinder Singh (Non-teaching Representative)	Administrative	
8.	Dr. H K Dolly (Assiatant Professor)	Coodrinator 1	
9.	Dr. Rakhi (Assiatant Professor)	Coodrinator 2	

The agenda of this meeting is as follows:

- Formation of Criterion wise Teams for SSR Preparation
- Organization of National/International Level Days/Webinars/FDPs
- Remedial Classes
- Visit to Schools/Colleges

Principal
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Dr. Tripta Parmar (Principal)



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Plan of Action

The meeting was attended by the Principal Dr. Tripta Parmar, S. Bhagirath Singh Gill, Management Representative, Bibi Karamjit Kaur, Aumni, Ms. Gurswaran Kaur, Nominee from Local Society, faculty members to discuss the following agenda:

Agenda	Action Taken
Formation of Criterion wise Teams for SSR Preparation	Dr Tripta Parmar advised IQAC Coordinators Dr. H K Dolly and Dr. Rakhi to form teams for different criteria of SSR preparation. They briefed the SSR and various Sub-committees constituted as per the revised NAAC guidelines for ensuring a culture of academic excellence and accountable functioning of the various criteria. IQAC will review functioning of all the sub-committees periodically.
Organization of National/International Level Days/Webinars/FDPs	<ul style="list-style-type: none">• 01-12-23 World AIDS Day• 11-12-23 'Viksit Bharat @2047: Voice of Youth' Webcast Link :pmindiawebcast.nic.in• 11-12-23 District level two day Open Yuvak Mela• 14-12-23 A.V Aid Workshop• 22-12-23 National Mathematics Day• 22-12-23 Final Skill in Teaching Lessons (B.Ed. Sem 3rd Exam)• 23-12-23 Program dedicated to Chaar Sahibzaade and Mata Gujri ji• 12-01-24 Lohri Celebration• 12-01-24 National Community Engagement Academic Network (Sponsored by Wundavalli Foundation) Workshop The Youth of Today's and the youth for Yesterday (Community Engagement with Elderly People)• 16-01-24 Guru Gobind Singh Jayanti• 24 -01-24 to 26-01 24 National level cultural exchange program of future teachers SAHA TARANGA• 01-02-24 National Seminar along with Poster Presentation and Healthy Food Corner on Topic "The Science of Well Being: An Integrated



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	<p>Approach to Mental Health”</p> <ul style="list-style-type: none">• 06.02.2024 Report on Workshop on “Resume Writing and Facing an Interview”• 14-02-24 Celebration of Saraswati Puja and Basant Panchmi• 21-02-24 ਕੌਮਾਂਤਰੀ ਮਾਤ ਭਾਸ਼ਾ ਦਿਵਸ• 27-02-24 World NGO Day• 28-02-24 Annual Sports Meet
Remedial Classes	Remedial classes for slow learners were suggested by mentors and subject teachers to provide special coaching to slow learners in that areas where they need support. Time table was prepared for special classes properly. House test was also conducted.
Visit to Schools/Colleges	To increase enrolment of students, duties were assigned for convincing the students in various schools and colleges. All nearby schools/colleges were visited by faculty members to guide the students for admission in D.El.Ed., B.Ed. & M.Ed. courses.

The meeting ended with a formal vote of thanks by the Principal.

IQAC Coordinators

Dr. H K Dolly

Dr. Rakhi

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Dr. Tripta Parmar (Principal)



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MEETING IV

Date: 02 March 2024

Notice for the Meeting of IQAC

All the members of IQAC are requested to attend the meeting of IQAC scheduled on **02 March 2024** in the Principal Office at 10.00 a.m.

IQAC Members

Sr. No.	Name of IQAC Members	Designation	Signature
1.	Dr. Tripta Parmar (Principal)	Chairperson	
2.	S. Bhagirath Singh Gill (Management Representative)	Member from Management	
3.	Dr. Balwinder Kaur (Associate Professor)	Member	
4.	Dr. Gurjit Kaur (Assiatant Professor)	Member	
5.	Ms. Gurswarn Kaur	Nominee from Local Society	
6.	Bibi Karamjit Kaur	Alumni	
7.	S. Gurwinder Singh (Non-teaching Representative)	Administrative	
8.	Dr. H K Dolly (Assiatant Professor)	Coodrinator 1	
9.	Dr. Rakhi (Assiatant Professor)	Coodrinator 2	

The agenda of this meeting is as follows:

- Organization of National/International Level Days/Webinars/FDPs
- Enrolment of Students
- Encouraging faculty for Book Writing
- PU Zonal Skill in Teaching & On the Spot Teaching Aids Preparation Competitions

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Plan of Action

The meeting was attended by the Principal Dr. Tripta Parmar, S. Bhagirath Singh Gill, Management Representative, Bibi Karamjit Kaur, Aumni, Ms. Gurswaran Kaur, Nominee from Local Society, faculty members to discuss the following agenda:

Agenda	Action Taken
Organization of National/International Level Webinars/FDPs	<ul style="list-style-type: none">• 06-03-24 Panjab University Yoga Competition Women(C) Division• 14-03-24 Samvat Nanakshahi 556• 13-03-24 to 19-03-24 Seven Days Special Camp• 19-03-24 to 22-03-24 Four Days Workshop On the Theme Employability Skills• 22-03-24 Orientation Programme on NAAC reforms- Stakeholders Consultation Binary Accreditation• 22-03-24 Shaheed Diwas : Remembering Bhagat Singh, Rjguru,Sukhdev on Martyrs Day• 22-03-24 Holi Celebration• 26-03-24 Placement Drive• 26-03-24 One Day Workshop on Water consevation• 27-03-24 World Theatre Day• 08-04-24 Zonal Skill in Teaching and on the spot preparation of teaching aid competitions Zone -Education B• 22-04-24 World Earth Day• 01-05-24 International Labour Day• 03-05-24 Farewell Party,• 03-06-24 World Bicycle Day• 05-06-24 World Environment Day• 10-06-24 Sri Guru Arjan Dev ji Saheedi Diwas



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	<ul style="list-style-type: none">• 21-06-24 Online Yoga Carnival"Yoga for Self & Society• 22-06-24 Guru Hargobind Sahib Ji Parkash Purab
PU Zonal Skill in Teaching & On the Spot Teaching Aids Preparation Competitions	Students enthusiastically participated in PU Zonal Skill in Teaching & On the Spot Teaching Aids Preparation Competitions organised organized by different colleges. Duties were assigned to all faculty members/Subject Incharges.
Enrolment of Students	The main concern was how we can increase enrolment in institution. For this purpose, revisit of faculty members to nearby schools & colleges for D.El.Ed., B.Ed. M.Ed courses planned. The time table was scheduled and phone numbers were collected from nearby schools.
Encouraging faculty for Book Writing	For strengthening the research among faculty members, the ICT book was published by college. All the faculty members had written chapter that were dividing to them.

The meeting ended with a formal vote of thanks by the Principal.

IQAC Coordinators

Dr. H K Dolly

Dr. Rakhi

Dr. Tripta Parmar Principal)